

PAVILION RENTAL FORM

Name_____

Address_____

Phone_____

Reservation Date_____

Resident Rate: \$50.00

Non-Resident Rate \$100.00

Check #_____

Cash_____

Credit Card_____

I acknowledge receiving a copy of the pavilion rental and park rules.

Signature_____

Twp. Rep Signature_____

Today's Date_____

PAVILION RENTAL

Clay Township has one pavilion available to rent from April through October. The pavilion is located next to the Township offices at 4710 Pte. Tremble Rd. The pavilion has a rental fee of \$50.00 for Clay Township residents and \$100.00 for non-residents. **Proof of residency is required.**

Reservations for the season will be taken at Clay Township offices, 4710 Pte. Tremble Rd., Monday thru Thursday 7:30am to 5:30pm. No telephone reservations or mail-in requests accepted. **Reservations begin March 1 for the upcoming season.** If the Township office is closed on March 1, reservations begin the first business day of March.

Clay Township only rents the Pavilion area. The rest of the park is open to the general public – this includes the horseshoe pits, pickleball courts, playground area and the splash pad (if operational).

The Park is open from dawn to dusk. Your pavilion rental is for the entire day. The Park is CLOSED from dusk to dawn. Applicant must be twenty-one (21) years of age and in attendance during reservation period.

Confirmation of reservation and payment with cash, check or credit/debit card (subject to processing fee), on a first come, first served basis. Reservations can be made for the current season only. Payment due at the time reservation is made.

Outside food may be provided or delivered by a caterer but shall **NOT** be sold.

Ice Cream Truck or a Bounce House is strictly **prohibited**.

Food Trucks requires **PRIOR APPROVAL** from Clay Township.

NO refunds for inclement weather. Refunds are available for cancellations made **10** or more days prior to reservation date only. Refunds are made by check only.

General Clean-up is the responsibility of the applicant.

RULES AND REGULATIONS

The purpose of these Rules and Regulations is to protect and preserve the resources and property of the park and promote the safe enjoyment of the park by all park visitors.

No fireworks of any kind shall be permitted in Township Park.

No hunting or trapping of animals shall be permitted and no firearms or any other form of weapon including but not limited to sling shots, B-B guns, knives, and clubs shall be brought into the Township Park.

All trash, garbage and litter are to be deposited in the refuse containers provided.

No glass containers permitted within the park.

No persons shall operate a motorized vehicle including, without limitation, a car, truck, motorcycle, motorbike, dirt bike, trailer, 3-wheeler, 4-wheeler, snowmobiles, or any other road vehicle or recreational vehicle anywhere other than in the parking lot at the Township Park.

Pets must remain on a leash (maximum ten feet in length), always kept under physical control, and not be a nuisance or a danger to other park users. Pet owners are required to remove their pet's fecal deposits from the park grounds and place their waste in a suitable receptacle.

There shall be no soliciting within the park.

No overnight camping is allowed.

No signs are allowed except temporary signs identifying a group location using the park pavilion or decorating the pavilion for a rental event. No staples, nails or tacks are to be used on picnic tables or building surfaces.

Fires: No fires are permitted except in camp stoves and designated barbecue grills.

Conduct: No person shall be drunk or disorderly. No person shall make unreasonable noise, or profane, obscene, or offensively coarse utterances, gestures or displays, or communicate any unwarranted and grossly abusive language to any person.

Damage to Park Property: No person shall obstruct any walk or drive in any public park or playground and no person shall injure, mar, deface or damage in any manner, or remove from the premises any monument, sign ornament, fence, bridge, seat, table, tree, fountain, shrub, flower, lawn, playground equipment, tennis court, fire ring, restrooms, or other public property or buildings within or pertaining to said park.

Please submit Pavilion Rental Forms and/or Rental questions to the Treasurer's Dept, 810-794-9303

2/18/25